# CONTACT FORM

**Instructions**

* This form can be used by any individual whose personal information is held by BDO.
* Please complete all the fields to the best of your ability.
* Return this form to the Privacy Champion at [privacychampion@bdo.co.nz](mailto:privacychampion@bdo.co.nz)

|  |  |
| --- | --- |
| **Full Name:** |  |
| **Phone Number:** |  |
| **Email ID:** |  |
| **Correspondence Address:** |  |
| **BDO Location:** |  |
| **Nature of Query: (Select the one which applies)** | Report an error in your personal information held by BDO  Request correction or an update in your personal information held by BDO  Request to attach a statement of correction to your personal information held by BDO  Object to BDO disclosing your personal information overseas  Make a complaint in relation to privacy of your personal information held by BDO  Opt-out of Direct Marketing Communications |
| **Brief Description of the Query:** | <Start typing here> |
| **Date:** |  |